

# Toilet Self-assessment Checklist

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Done by: \_\_\_\_\_

Contact number: \_\_\_\_\_

<b>For official use</b>
VEA ID No: _____
CEA ID No: _____

Please tick the boxes accordingly.

Yes

No

## Entrance

Q1 There are prominent signages and the entrance looks clean.

## Hand Wash Area

Q2 All the taps at the basin and hand dryers are in working condition.

Q3 The hand soap dispensers are filled and in working condition.

Q4 Overall, the hand wash area is clean and tidy, with no litter.

## Water Closet (WC)

Q5 The cubicle door is clean and free of graffiti.

Q6 The door lock and coat hook are intact and functional.

Q7 The toilet bowl seat and cover/squat pan is intact and stain free.

Q8 The WC flush/sensor flush is functional and free of dust and stain.

Q9 The toilet paper dispenser is intact and functional with toilet paper.

Q10 Sanitary bin (for ladies only, one in each cubicle) is clean, intact and lined with plastic bag.

## Urinals (for gents only)

Q11 The urinals are intact and functional without chokage.

Q12 The urinal flush/ sensor flush is functional and free of dust and stain.

## General Areas

Q13 The floor, walls, wall tiles and ceiling are free from dust, stains and litter.

Q14 The lightings are intact and functional, and of appropriate brightness.

Q15 The toilet is odour free, the floor is dry and no water leakages.

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Q16 Are there any other areas to improve on?

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Q17 Any other comments?

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Please fax the completed form to 6297 9825 or email it to [info@toilet.org.sg](mailto:info@toilet.org.sg).  
Form can also be submitted online at <http://www.toilet.org.sg/checklist.html>  
For enquiries, kindly contact the Restroom Association (Singapore) at 6297 9824.