19 November 2020

# RESTROOM ASSOCIATION (SINGAPORE) LAUNCHES COMPREHENSIVE HYGIENE CHECKLISTS & GRANT FOR PRESCHOOLS

The launch is a joint effort between the association and APP Commercial Pte Ltd (APP) to promote good hygiene practices in preschools

- 1. At the APP-RAS LOO (Let's Observe Ourselves) Awards ceremony jointly organised by APP Commercial Pte Ltd (APP), the manufacturer of premium tissues PASEO and LIVI, and the Restroom Association (Singapore), a set of hygiene checklists (**Annex A**) and a new Happy Toilets @ Preschools Projects (HTPP) Grant were launched to commemorate World Toilet Day.
- 2. The checklists were developed mostly based on recommendations provided by reliable sources such as the latest 2019 edition Infection Prevention Guidelines for Primary Schools and Child Care Centres and the Sanitation and Hygiene Advisory for Preschools jointly issued by the Early Childhood Development Agency and the National Environment Agency. Preschools can download the checklists from the RAS website at <a href="www.toilet.org.sg">www.toilet.org.sg</a> and preschools can also write to RAS at <a href="mailto:info@toilet.org.sg">info@toilet.org.sg</a> to request for training on the checklists.
- 3. The set of 10 hygiene checklists covers the entire preschool environment and targets the four target groups namely children, teachers, cleaning and kitchen staff. Children and teachers will each have one checklist while kitchen staff will have two checklists. The remaining six checklists are for cleaning staff to perform cleaning tasks at entrances, offices, classrooms, communal rooms, infant/toddler care rooms and toilets.
- 4. The HTTP Grant, capped at \$200 per preschool, will open for application from now till 31 March next year. A maximum of 20 preschools participating in the Happy Toilets @ Preschools Programme (**Annex B**) can tap on the grant to embark on projects namely decoration, inspection, exhibition and appreciation (showing kindness to cleaning and kitchen staff). Training will be conducted for teachers of participating preschools to equip them with the knowledge and resources to guide their children from N1 to K2 (4 to 6 years), to execute the projects. Interested preschools can apply for the grant from RAS website.
- 5. RAS President Mr Ho Chee Kit said, "Since 2015, we have been actively reaching out to more than 100 preschools under our Happy Toilets @ Preschools Programme, to educate

children, teachers and support staff on good hygiene practices. With the current situation, it is

timely for us to launch these checklists to encourage all preschools to adopt good hygiene

practices. With the concurrent introduction of the Happy Toilets @ Preschools Projects Grant,

we hope preschools can take ownership of educating the children through hygiene-related

projects and activities."

6. Ms Christina Lye, Country Head APP Commercial Pte Ltd said, "We are pleased to partner

with RAS to support this initiative for preschools. It is never too early to inculcate hygiene

education and conscious graciousness towards service providers. We look forward to seeing

the creative ideas from the preschools on how they would like to use the grant to guide the

young children and create a safer and more gracious preschool environment for everyone."

7. Due to safe management measures, the award ceremony lasts about three hours and a

congratulatory video message from Senior Minister of State for Sustainability and the

Environment Dr Amy Khor is extended to 51 award recipients (Annex C). Both Mr Ho and Ms

Lye jointly present the APP-RAS LOO Awards to the recipients including preschools which are

awarded the Platinum award for receiving their Happy Toilets @ Preschool Programme

certification for three consecutive years.

For enquiries, please contact:

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About Asia Pulp & Paper

Asia Pulp & Paper (APP) is a trade name for a group of pulp and paper manufacturing companies in Indonesia and China. APP is responsible for delivering quality products to meet

the growing global demand for tissue, packaging and paper, with an annual combined pulp, paper, packaging product and converting capacity of over 25 million metric tons per annum.

On any given day, APP's products find their way into the hands of consumers in various

branded forms from all over the world.

Ensuring supply chain integrity and commitment to the Sustainable Roadmap Vision 2020 are crucial to APP's operations. Learn more about APP's path to operational excellence by

reading our Sustainability Reports and Forest Conservation Policy at www.asiapulppaper.com.

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#### About Restroom Association (Singapore)

The vision of the Restroom Association (Singapore) or RAS is A Gracious Society Embracing Excellence in Restroom Culture. Started in 1998 as a non-profit organisation, RAS is dedicated to building an excellent restroom culture by actively engaging owners, the cleaning industry and users to play their part. Some of its programmes or activities – supported by the National Environment Agency (NEA) - initiated and conducted include the Happy Toilet Programme, Happy Toilet School Education programme for Preschools, STAR (Sustaining Toilets As Restrooms) Awards Programme, Eco-Assessor Programme and LOO (Let's Observe Ourselves) Carnival & Awards. RAS is a strategic partner in national community events like Clean & Green Singapore and is also a founding member of the World Toilet Organization and the Keep Singapore Beautiful Movement.

#### **About World Toilet Day**

World Toilet Day is observed annually on 19 November since 2001. This international day of action aims to break the taboo around toilets and raise global awareness of the daily struggle for proper sanitation that a staggering 2.5 billion people face. In a bid to make sanitation for all a global development priority, the United Nations General Assembly designated 19 November as World Toilet Day on 24 July 2013.

#### Glossary of Chinese Terms (In alphabetical order)

亚洲浆纸业 Asia Pulp & Paper

APP-RAS LOO (Let's Observe Ourselves) Awards APP-RAS 卫浴文化奖

Happy Toilets @ Preschools Programme 康乐公厕学前计划

Happy Toilets @ Preschools Project Grant 康乐公厕学前项目津贴

President Ho Chee Kit

Restroom Association (Singapore)

World Toilet Day

会长何主杰

新加坡卫浴文化协会

世界厕所日

### ANNEX A

	Preschool Hygiene Ch	ecklist (Children)		Tick if done	
HAND HYGIENE & TOI					
	oper handwashing and rub n	ny hands for at least 20 se	econds - Sing the "Happy		
Birthday" song from begini	ning to end for two times.				
Using soap and water					
•					
Palm to palm	Between fingers	Back of hands	Base of thumbs		
Rinse and wipe dry	Wrists	Fingernails	Back of fingers		
I wash my hands following	the 8 steps of proper handw	vashing			
• before and after of	eating				
after toileting					
<ul> <li>after touching an</li> </ul>	imals				
• when hands are o	dirtied after coughing or snee	ezing	A		
when hands are dirtied after playing					
I flush the toilet after using	g it				







I lift up the toilet seat before passing urine and wipe the seat if it is wet





I wipe myself clean after passing urine and wipe the seat if it is wet



#### **RESPIRATORY & COUGH HYGIENE**

I cover my mouth and nose with a tissue when sneezing or coughing. I throw the used tissue into a bin right away.



I wear a mask which covers my mouth and nose when I am not feeling well (e.g. Running nose, cough and fever).



I do not touch my face and rub my eyes, nose and mouth



#### **PERSONAL BELONGINGS**

My name is on my own items and I do not share them with others

Eating cutlery



Drinking utensils



Bath towels



Toothbrushes



Toothpastes



#### **ORAL HYGIENE**

I use a clean and working toothbrush. I change my toothbrush when bristles are worn out or frayed.







### Preschool Hygiene Checklist (Teachers)

学前教育中心卫生检查表(教师)

Tick if done 完成后打勾

#### TEMPERATURE TAKING & HEALTH CHECKS (体温检测和健康检查)

Daily temperature screening is conducted at least once a day to ensure that children do not have a temperature of 37.5°C and above

每天至少进行一次体温检测,以确保孩童们的温度不是 37.5 摄氏度或以上



Health checks are carried out at least once a day to detect any symptoms of communicable diseases (e.g. Flu-like symptoms) and ill health among children 每天至少进行一次健康检查,以检出是否有传染病的症状(例如流感类似的症状)

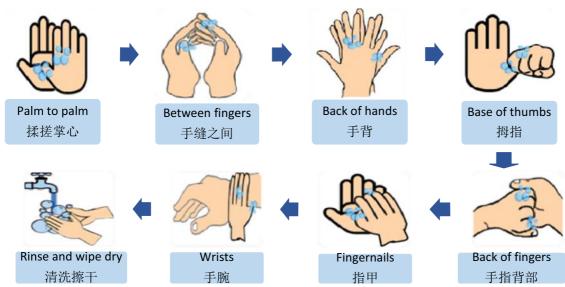


### HAND HYGIENE(手卫生)

与健康状况欠佳的孩童

Practise 8 steps of proper handwashing and rubbing for 15 to 20 seconds (Sing the "Happy Birthday" song from beginning to end for two times) with the following steps:

练习正确洗手的 8 个步骤需揉搓双手 15 至 20 秒 (哼唱生日快乐歌两次) 并遵循以下步骤:

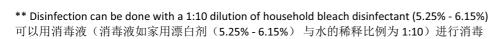


Hand hygiene is correctly performed by teachers in the following situations:

在以下情况下, 教师须正确遵循双手卫生:

- Before and after assisting children with eating or toileting
   协助孩童饮食或使用厕所的前后
- Before and after providing first aid or medication 提供急救或药物治疗的前后
- Before and after touching an ill or injured person 触摸生病或受伤人士的前后
- After contact with body fluids (e.g. Blood, respiratory secretions)
   接触体液(例如血液、呼吸道分泌物)后
- After a diaper change
   给孩童更换尿布后

<sup>\*</sup> Disinfection can be done with a 1:50 dilution of household bleach disinfectant (5.25% - 6.15%) 可以用消毒液(消毒液如家用漂白剂(5.25% - 6.15%)与水的稀释比例为 1:50)进行消毒







Assist children in handwashing if children are unable to wash their hands by themselves 如果孩童无法自行洗手, 教师可以从旁协助



#### FOOD HYGIENE(食物卫生)

Teachers who prepare food in the kitchen should not assist in toileting children or diaper changing

若负责在厨房准备食物就不应协助孩童使用厕所或更换尿布



Avoid saliva-sharing habits (e.g. Sharing cutlery, blowing food to cool it) when feeding children to avoid bacterial transmission to children

给孩童喂食时须避免任何唾液共享行为(例如共用餐具、用嘴吹凉食物),以免把 细菌传染给孩童



#### DIAPER CHANGING (换尿布)

The following diaper changing procedures are to be followed by teachers:

教师须遵循以下更换尿布的步骤:



1. Place disposable paper towels on the diapering table

将一次性的纸巾铺在尿布台上

2. Put on disposable gloves and apron (if needed)

配戴一次性手套和围裙(如果需要)

3. Lay the child on the diapering table and unfasten the soiled diaper without removing it

将孩童放在尿布台上, 然后把尿布解开但不拿掉

4. Clean child's bottom, front to back, with disposable wipes

用一次性湿巾从前向后擦拭孩童的屁股

5. Fold the soiled diaper surface inward. Wrap and tie securely in a plastic bag before discarding it into the diaper trash bin

把脏尿布对折后(脏的一面折向里面),将脏尿布装进塑料袋并绑紧,然后扔到 尿布垃圾箱

6. Put on a clean diaper and adjust it

将干净的尿布放置孩童身下并进行调整

7. Dispose of any paper towels on the diapering table and disposable gloves 把铺在尿布台上的一次性纸巾与用过的一次性手套扔掉

8. Clean and disinfect\*\* the diapering table

尿布台进行清洁与消毒\*\*

<sup>\*\*</sup> Disinfection can be done with a 1:10 dilution of household bleach disinfectant (5.25% - 6.15%) 可以用消毒液(消毒液如家用漂白剂(5.25%-6.15%)与水的稀释比例为1:10)进行消毒





<sup>\*</sup> Disinfection can be done with a 1:50 dilution of household bleach disinfectant (5.25% - 6.15%) 可以用消毒液(消毒液如家用漂白剂(5.25%-6.15%)与水的稀释比例为1:50)进行消毒

#### HANDLING AND DISPOSAL OF INFECTIOUS WASTE(处理和处置感染性废物)

Basic protective clothing (e.g. Disposable gloves, aprons) are worn in situations involving body fluids (e.g. Assisting a child to change clothing soiled with blood) and are discarded after use



在可能接触体液的情况下(例如帮孩童更换沾满鲜血的衣服)须穿着基本防护服 (例如一次性手套、围裙)并在使用后扔掉

Waste handling equipment (e.g. A pair of sturdy tongs) and leak-proof sealable bags are used to handle infectious waste (e.g. Soiled dressings) or to remove sharp materials (e.g. Broken glass)



处理传染性废物 (例如伤口敷料) 或清除尖锐物品 (例如碎玻璃) 时须使用废物处理设备 (例如一双坚固的钳子) 和防漏密封袋

#### For vomitus or faeces:

处理呕吐物或排泄物:

 Contaminated surfaces are wiped with disposable paper towels and disinfected\*



受污染的表面须使用一次性纸巾擦净然后进行清洁与消毒\*

Contaminated food contact surfaces are cleaned and disinfected\*
 受食物污染的表面须进行清洁与消毒\*

Body fluid spills are cleaned and disinfected\*\* with a contact time of at least one minute for hospital-grade disinfectants or ten minutes for other disinfectants. The area is left to air dry when using no-rinse disinfectants or is rinsed again and left to air dry when using other disinfectants.



受体液污染的区域须进行清洁与消毒\*\*。若是使用医院等级的消毒剂须至少保持 1 分钟湿润状态或使用其它的消毒剂则须至少保持 10 分钟湿润状态,若是使用免清 洗的消毒剂时可自然风干,若是使用其它的消毒剂时则须再次清洗并等待自然风干

Small body fluid spills (e.g. Spots of blood) are cleaned and disinfected with alcoholimpregnated wipes or cleaned and disinfected according to the above process of clearing body fluid spills

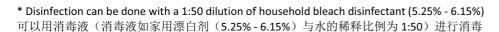


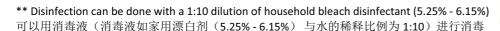
受少量体液污染的区域(例如血斑)须使用酒精湿巾进行清洁与消毒或依照以上清理体液污染的程序

Toys contaminated by saliva, stool or body fluids are cleaned and disinfected by soaking them in the disinfectant for at least 10 minutes and rinsing them before being handled by children



被唾液、粪便或体液污染的玩具须浸泡在消毒液至少 10 分钟进行清洁与消毒才能 把玩具交回给孩童









Clothing contaminated by stool or body fluids are first disinfected by soaking them in disinfectant for at least 10 minutes before rinsing them or sprayed with disinfectant and kept in leak-proof sealable bags for at least 10 minutes before rinsing



被粪便或体液污染的衣物须浸泡在消毒液至少 10 分钟才进行清洗或将消毒液喷至 衣物并放入防漏密封袋至少 10 分钟才进行清洗

#### ENVIRONMENTAL HEALTH(环境卫生)

Ensure that children are not nearby when carrying out disinfection  $% \left( 1\right) =\left( 1\right) \left( 1\right)$ 

进行消毒时,确保孩童不在周围

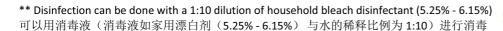


Ensure that toxic substances (e.g. Disinfectants) are stored properly and not accessible to children

确保有毒物品(例如消毒剂)已妥善存放在孩童无法接触到的地方



<sup>\*</sup> Disinfection can be done with a 1:50 dilution of household bleach disinfectant (5.25% - 6.15%) 可以用消毒液(消毒液如家用漂白剂(5.25% - 6.15%)与水的稀释比例为 1:50)进行消毒





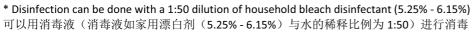


Preschool Hygiene Checklist of Daily Tasks (Food Handlers) 学前教育中心每日职务卫生检查表(食品处理员)					
Clean, tidy clothes and an apron are worn when handling food					
处理食物时衣服和围裙须干净整洁	2 3				
Good hygiene practices (e.g. Washing hands before cooking) are observed at all times	7				
during food preparation					
处理食物时须每时每刻保持良好的卫生习惯 (例如烹饪前洗手)	Sept 1				
Suitable and clean utensils (e.g. Tongs, single-use gloves) are used to handle cooked					
food or food which does not require further cooking (e.g. Salad, ice)	(A)				
处理煮熟或不需要烹饪的食物时(例如沙拉、冰)须使用合适干净的器皿					
(例如钳子、一次性手套)					
Surfaces for food preparation (e.g. Cutting boards) are cleaned and sanitised**					
between tasks and before/after use	1				
处理食物时所接触的表面(例如切菜板)在准备食物时和使用前后须进行清洁与					
消毒**					
Kitchenware (e.g. Oven, microwave) is cleaned and sanitised** at least once a day or		<u> </u>			
after use	01:19				
厨具(例如烤箱、微波炉)每日或使用后须至少进行一次清洁与消毒**					
Kitchen walls and stovetops are cleaned and sanitised** after cooking					
厨房墙壁和炉灶在灶烹饪后须进行清洁与消毒**	88				
Separate sets of cooking instruments (e.g. Cutting boards, knives) are provided for raw					
and cooked food to prevent cross contamination					
生食品和熟食品须使用单独的烹饪工具(例如切菜板、刀具),以避免交叉污染					
Raw food and cooked or ready to eat food are kept separately to prevent cross					
contamination					
生食品和熟食品或即食食品须分开存放,以避免交叉污染					
Food and utensils should be stored in a clean, dry location which is at least 30cm above					
the floor to prevent contamination (e.g. Dust)					
食物和餐具须存放在距离地板至少30公分的清洁、干燥的地方,以避免污染					
(例如灰尘)	1				
For long term food storage, cooked food need to be kept at below 10°C or above 60°C					
to prevent harmful bacteria growth	3				
如果要长期存放食物,储存熟食的温度需低于 10 摄氏度或高于 60 摄氏度,以避					
免有害细菌的生长					





Preschool Hygiene Checklist of Cleaning Tasks (Entrance) 学前教育中心清洗职务卫生检查表(入口)		Tick if done 完成后打勾
Tablet computers (e.g. Apple iPad) used for visitor registration are cleaned and sanitised with		
sanitising wipes after use	1 1	
用于访客注册的平板电脑(例如 Apple iPad)在使用后须用消毒湿巾进行清洁与消毒	***************************************	
Handheld temperature scanner is cleaned and disinfected* according to manufacturer's	🔦 °C#	
instructions at least once a day	S.M.	
手持温度扫描器须每日根据制造商的说明至少进行一次清洁与消毒*	4/2	
Hand sanitiser dispenser is cleaned, disinfected* and replenished at least once a day and is in		
working condition	buttu es	
手消毒液容器须每日至少进行一次清洁、消毒*和装满并确保完好无损	SHITTER	
Desk accessories (e.g. Stationery) are cleaned and disinfected* at least once a day	W	
办公桌配件(例如文具)须每日至少进行一次清洁与消毒*		
Trash bins are lined with plastic bags and emptied at least once a day		
垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋		
Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least		
once a day	-888	
对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*		
The floor is cleaned and disinfected* at least once a day		
地板须每日至少进行一次清洁与消毒*		
Countertops and chairs are cleaned and disinfected* at least once a day and once a week	All and a second	
respectively		
办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*		
Carpets are vacuumed at least once a day and cleaned at least once every three months		
地毯须每日至少吸尘一次,每三个月至少进行一次清洗		
Shoe racks are cleaned and disinfected* at least once a week		
鞋架须每周至少进行一次清洁与消毒*		
セネグ専用エン処1 以前和与拍母		
Display shelves (e.g. Brochure racks) are cleaned and disinfected* at least once a month	Because the second second	
展示架(例如宣传手册架)须每月至少进行一次清洁与消毒*		
Bulletin boards are cleaned and disinfected* at least once a month		
公告栏须每月至少进行一次清洁与消毒*	10.	
A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised	//	
only for the entrance (no other areas allowed) to prevent cross contamination		
入口(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避免		
交叉感染		







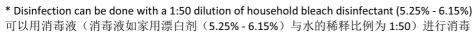
Computer keyboards and mice are cleaned and sanitised with sanitising wipes after use  地游戏最和官标使用后须用消毒液中进行一次清洁与消毒。  Best accessories (e.g. Stationery) are cleaned and disinfected* at least once a day  办公桌和作(例如支具)须每日全少进行一次清洁与消毒*  Buttons on printers are cleaned and disinfected* at least once a day  打印机上的按钮须有日至少进行一次清洁与消毒*  Phone receivers are cleaned and disinfected* at least once a day  电话斯肯须每日至少进行一次清洁与消毒*  The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately  与日至少检查一次并立即清除数于可能提生繁殖的地方  Trash bins are lined with plastic bags and empited at least once a day  过级船须每日至少治分一次并确保现及横有数有剪型经  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day  过级聚%每日至少治分一次并确保现及横有数有变型。  The floor is cleaned and disinfected* at least once a day  地级须有日至少进行一次清洁与消毒*  Office deaks and chairs are cleaned and disinfected* at least once a day and at least once a day  week repetitively  Carpets are vacuumed at least once a day and cleaned at least once a day and disinfected* at least once a day and cleaned at least once a month  北京市公司市会市会市会市会市会市会市会市会市会市会市会市会市会市会市会市会市会市会市	Preschool Hygiene Checklist of Cleaning Tasks (Office) 学前教育中心清洗职务卫生检查表(办公室)		Tick if done 完成后打勾
Desk accessories (e.g. Stationery) are cleaned and disinfected* at least once a day 办公采配件(例如文具)须每日至少进行一次清洁与箭毒*  Buttons on printers are cleaned and disinfected* at least once a day 打印机上的核银须每日至少进行一次清洁与箭毒*  Phone receivers are cleaned and disinfected* at least once a day 电话听筒须每日至少进行一次清洁与箭毒*  Drawers and their handles are cleaned and disinfected* at least once a day 棚屋柜及其种于须每日至少进行一次清洁与箭毒*  The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately 每日至少检查一次并立即清验蚊子可能激生繁殖的地方 Trash bins are lined with plastic bags and emptied at least once a day 垃圾桶须每日至少清空,次并确保垃圾桶内装有型料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively 办公桌面和针子须分别每日和与两至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once a week respectively  虚线每日至少进行一次清洁与消毒*  Bookshelves are cleaned and disinfected* at least once a month 书型须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month 一次有效月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month 一次常被月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方类社使用)采用颜色分射的清洁设备(例如布、接稿、手会),以避	Computer keyboards and mice are cleaned and sanitised with sanitising wipes after use	7	
か会果配件(例如文具) 須毎日至少進行一次清洁与消毒*  Buttons on printers are cleaned and disinfected* at least once a day 打印札上的按钮乘句日至少進行一次清洁与消毒*  Phone receivers are cleaned and disinfected* at least once a day 电话听筒须句日至少进行一次清洁与消毒*  Drawers and their handles are cleaned and disinfected* at least once a day  加层相及其起手须每日至少进行一次清洁与消毒*  The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately 每日至少检查一次并立世清除破子可能避生繁殖的地方  Trash bins are lined with plastic bags and emptied at least once a day  垃圾桶须每日全少清空,次升确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day  划频繁接触的表面(例如门把手、电灯开火)须每日全少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day  地板须句日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively  あ公果面和梅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once a week respectively  Bookshelves are cleaned and disinfected* at least once every three months  地毯须每日至少进行一次清洁与消毒*  Bookshelves are cleaned and disinfected* at least once a month  力类须ゅ月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination  办公室(其它地方禁止使用)采用颜色分别的清洁设备(例如布、提桶、手套),以避		0 0000 0000 0000	
Buttons on printers are cleaned and disinfected* at least once a day 打印机上的按钮须符日至少进行一次消清与消毒*  Phone receivers are cleaned and disinfected* at least once a day 电话听镜须有日至少进行一次消清与消毒*  Drawers and their handles are cleaned and disinfected* at least once a day  排屉柜及其拉乎须行日至少进行一次消清与消毒*  The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately  可日至少检查一次并之即话除数于可能数生繁殖的地方  Trash bins are lined with plastic bags and emptied at least once a day  垃圾桶须每日至少诸空一次并确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day   对须紧接触的表面(例如日把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day   地板须有日至少进行一次消清与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively   办公亲面和客了努分为每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once a week respectively   身公亲面和客了多分为每日和每周至少进行一次清洁与消毒*  Bookshelves are cleaned and disinfected* at least once a month  与架颈和月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination   办公室(其它地方装计定用)来用颜色分别的消清设备(例如布、提布、手套),以验	Desk accessories (e.g. Stationery) are cleaned and disinfected* at least once a day	À ÎĤ	
Phone receivers are cleaned and disinfected* at least once a day 电话听筒须每日至少进行一次清洁与消毒*  The office is checked for potential dengue vector breeding sites at least once a day 加壓柜及共拉手须每日至少进行一次清洁与消毒*  The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately 每日至少检查一次并立即清除破了可能避生繁殖的地方  Trash bins are lined with plastic bags and emptied at least once a day 垃圾桶须有日至少清空一次并确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 垃圾桶须有日至少清空一次并确保垃圾桶内装有塑料袋  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively 办公桌面和椅子须分别每日和梅周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once werry three months 地核须每日至少吸尘一次,每三个月至少进行一次清洁。  Bolkshelves are cleaned and disinfected* at least once a month  书架须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, palls, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它癿方禁止使用)采用颜色分刺的清洁设备(例如布、提桶、手套),以避	办公桌配件(例如文具)须每日至少进行一次清洁与消毒*		
Phone receivers are cleaned and disinfected* at least once a day 电话听简须每日至少进行一次清洁与消毒*  Drawers and their handles are cleaned and disinfected* at least once a day 加原程及其拉手须每日至少进行一次清洁与消毒*  The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately 每日至少检查,次并立即清除政产可能避生繁殖的地方 Trash bins are lined with plastic bags and emptied at least once a day 垃圾桶须每日至少持查一次并确保垃圾桶内装有塑料後  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once a week respectively 办公桌面和椅子须分别每日和每厢至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少吸生一次,每三个月至少进行一次清洁与消毒*  Bolkshelves are cleaned and disinfected* at least once a month 力架须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, palls, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方学上使用)采用颜色分制的清洁设备(例如布、提桶、手套),以递	Buttons on printers are cleaned and disinfected* at least once a day	DBD	
电话听筒须每日至少进行一次清洁与消毒*  Drawers and their handles are cleaned and disinfected* at least once a day 加雇柜及其拉手领每日至少进行一次清洁与消毒*  The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately 每日至少检查一次并立明清除蚊子可能滋生聚殖的地方  Trash bins are lined with plastic bags and emptied at least once a day 垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a week respectively 办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须有日至少进生一次,每三个月至少进行一次清洗 Bookshelves are cleaned and disinfected* at least once a month  书架须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, palls, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以逐			
Drawers and their handles are cleaned and disinfected* at least once a day  加壓柜及其拉手须每日至少进行一次清洁与消毒**  The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately 每日至少检查一次并立即清除敢了可能送生繁殖的地方  Trash bins are lined with plastic bags and emptied at least once a day  垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day  对频繁较触的表面(例如门把手、电灯开美)须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day  地般须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively  办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months  地毯须每日至少吸全一次,每三个月至少进行一次清洁。  Bolkshelves are cleaned and disinfected* at least once a month  书案须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month  公告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, palls, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination  办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以递	Phone receivers are cleaned and disinfected* at least once a day		
描尾柜及其校手须每日至少进行一次清洁与消毒*  The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately 每日至少检查一次并立即清除数了可能滋生繁殖的地方  Trash bins are lined with plastic bags and emptied at least once a day 垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively 办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少进行一次清洁与消毒*  Bookshelves are cleaned and disinfected* at least once a month 书架须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	电话听筒须每日至少进行一次清洁与消毒*		
The office is checked for potential dengue vector breeding sites at least once a day and any breeding sites are removed immediately 每日至少检查一次并立即清除蚊子可能滋生繁殖的地方  Trash bins are lined with plastic bags and emptied at least once a day 垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 对缓繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively 办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少进行一次清洁与消毒*  Bookshelves are cleaned and disinfected* at least once a month 子架须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	Drawers and their handles are cleaned and disinfected* at least once a day		
breeding sites are removed immediately 每日至少检查一次并立即清除較子可能滋生繁殖的地方  Trash bins are lined with plastic bags and emptied at least once a day 垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively  小公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少吸企一次,每三个月至少进行一次清洗  Bookshelves are cleaned and disinfected* at least once a month 十架須每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分削的清洁设备(例如布、提桶、手套),以避	抽屉柜及其拉手须每日至少进行一次清洁与消毒*		
breeding sites are removed immediately 每日至少检查一次并立即清除蚊子可能滋生繁殖的地方  Trash bins are lined with plastic bags and emptied at least once a day 垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively 办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少吸尘一次,每三个月至少进行一次清洗 Bookshelves are cleaned and disinfected* at least once a month	The office is checked for potential dengue vector breeding sites at least once a day and any		
Trash bins are lined with plastic bags and emptied at least once a day	breeding sites are removed immediately	( Mesodine )	
垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋  Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively   办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少吸尘一次,每三个月至少进行一次清洗  Bookshelves are cleaned and disinfected* at least once a month    书架须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month    会告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination    办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	每日至少检查一次并立即清除蚊子可能滋生繁殖的地方		
Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least once a day 对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively  办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少吸尘一次,每三个月至少进行一次清洗  Bookshelves are cleaned and disinfected* at least once a month 书架须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month 公告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination  办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	Trash bins are lined with plastic bags and emptied at least once a day		
once a day 对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively 办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少吸尘一次,每三个月至少进行一次清洗  Bookshelves are cleaned and disinfected* at least once a month  书架须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month 公告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋		
对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively 办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少吸尘一次,每三个月至少进行一次清洗  Bookshelves are cleaned and disinfected* at least once a month  书架须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month 公告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at least		
对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*  The floor is cleaned and disinfected* at least once a day 地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively  办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少吸尘一次,每三个月至少进行一次清洗  Bookshelves are cleaned and disinfected* at least once a month 书架须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month 公告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination  办公室(其它地方禁止使用)采用颜色分制的消洁设备(例如布、提桶、手套),以避	once a day	·8 A A ·	
地板须每日至少进行一次清洁与消毒*  Office desks and chairs are cleaned and disinfected* at least once a day and at least once a week respectively  办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months  地毯须每日至少吸尘一次,每三个月至少进行一次清洗  Bookshelves are cleaned and disinfected* at least once a month  书架须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month  公告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised  only for the office (no other areas allowed) to prevent cross contamination  办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*		
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week respectively 办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*  Carpets are vacuumed at least once a day and cleaned at least once every three months 地毯须每日至少吸尘一次,每三个月至少进行一次清洗  Bookshelves are cleaned and disinfected* at least once a month 书架须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month 公告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	地板须每日至少进行一次清洁与消毒*		
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地毯须每日至少吸尘一次,每三个月至少进行一次清洗  Bookshelves are cleaned and disinfected* at least once a month 书架须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month 公告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	办公桌面和椅子须分别每日和每周至少进行一次清洁与消毒*		
Bookshelves are cleaned and disinfected* at least once a month 书架须每月至少进行一次清洁与消毒*  Bulletin boards are cleaned and disinfected* at least once a month 公告栏须每月至少进行一次清洁与消毒*  A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	Carpets are vacuumed at least once a day and cleaned at least once every three months	Silver	
书架须每月至少进行一次清洁与消毒*Bulletin boards are cleaned and disinfected* at least once a month 公告栏须每月至少进行一次清洁与消毒*A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避		1	
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公告栏须每月至少进行一次清洁与消毒* A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	书架须每月至少进行一次清洁与消毒*		
A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	Bulletin boards are cleaned and disinfected* at least once a month		
only for the office (no other areas allowed) to prevent cross contamination 办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	公告栏须每月至少进行一次清洁与消毒*		
办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避	A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and utilised	Л	
	only for the office (no other areas allowed) to prevent cross contamination		
免交叉感染	办公室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以避		
	免交叉感染		

<sup>\*</sup> Disinfection can be done with a 1:50 dilution of household bleach disinfectant (5.25% - 6.15%) 可以用消毒液(消毒液如家用漂白剂(5.25% - 6.15%)与水的稀释比例为 1:50)进行消毒





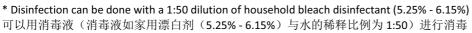
Preschool Hygiene Checklist of Cleaning Tasks (Communal Roon 学前教育中心清洗职务卫生检查表(共用室)	1)	Tick if done 完成后打勾
Shared communal toys which are immersible (e.g. Stacking cups, Lego blocks) are cleaned	-555	
and disinfected* followed by air drying after use		
可浸泡水中的共用玩具(例如叠杯玩具、乐高积木)使用后须进行清洁与消毒,然后		
风干		
Shared communal toys which are non-immersible (e.g. Toy cars, slides) are cleaned and		
disinfected with alcohol-impregnated wipes after use		
不可浸泡水中的共用玩具 (例如玩具车、滑梯) 使用后须用酒精湿巾进行清洁与消毒		
Desk accessories (e.g. Stationery) are cleaned and disinfected* at least once a day	1 10	
学习桌配件(例如文具)须每日至少进行一次清洁与消毒*		
Trash bins are lined with plastic bags and emptied at least once a day		
垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋		
Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at		
least once a day	1986	
对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*		
The floor is cleaned and disinfected* at least once a day		
地板须每日至少进行一次清洁与消毒*		
Desks and chairs are cleaned and disinfected* at least once a day and once a week		
respectively		
书桌和椅子须分别每日和每周至少进行一次清洁与消毒*		
Mattress covers and blankets are washed with detergent in a washing machine at least		
once a week or before use by another child		
床垫套和床毯须每周或在其他孩子使用之前放入洗衣机中用洗涤剂至少进行一次清洗		
Bookshelves are cleaned and disinfected* at least once a month		
书架须每月至少进行一次清洁与消毒*		
Bulletin boards are cleaned and disinfected* at least once a month		
公告栏须每月至少进行一次清洁与消毒*		
A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and		
utilised only for the communal room (no other areas allowed) to prevent cross		
contamination		
共用室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以		
避免交叉感染		







Preschool Hygiene Checklist of Cleaning Tasks (Classroom 学前教育中心清洗职务卫生检查表(教室)	)	Tick if done 完成后打勾
Educational toys and manipulatives (e.g. Puzzles) are appropriately cleaned and		
disinfected* at least once a day or after use		
益智玩具(例如拼图)须每日或使用后至少进行一次适当的清洁与消毒*		
Desk accessories (e.g. Stationery) are cleaned and disinfected* at least once a day	\ IIi	
学习桌配件(例如文具)须每日至少进行一次清洁与消毒*	<b>N</b>	
Whiteboard accessories (e.g. Dusters, magnets) are cleaned and disinfected* at least		
once a day		
白板配件(例如白板檫、白板磁扣)须每日至少进行一次清洁与消毒*		
Drawers and their handles are cleaned and disinfected* at least once a day		
抽屉柜及其拉手须每日至少进行一次清洁与消毒*		
Trash bins are lined with plastic bags and emptied at least once a day		
垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋		
Frequently touched points (e.g. Door knobs, switches) are cleaned and disinfected* at		
least once a day		
对频繁接触的表面(例如门把手、电灯开关)须每日至少进行一次清洁与消毒*	.886	
The floor is cleaned and disinfected* at least once a day		
地板须每日至少进行一次清洁与消毒*		
Study desks and chairs are cleaned and disinfected* at least once a day and at least		
once a week respectively		
书桌和椅子须分别每日和每周至少进行一次清洁与消毒*	UKA I	
Bookshelves are cleaned and disinfected* at least once a month	Ti (Alboha)	
书架须每月至少进行一次清洁与消毒*		
Bulletin boards are cleaned and disinfected* at least once a month		
公告栏须每月至少进行一次清洁与消毒*		
A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and	//	
utilised only for the classroom (no other areas allowed) to prevent cross contamination		
教室(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),		
以避免交叉感染		

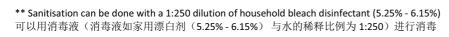






## Preschool Hygiene Checklist of Cleaning Tasks (Infant/Toddler Care) Tick if done 学前教育中心清洗职务卫生检查表(婴幼儿护理) 完成后打勾 Diaper-changing areas are cleaned and disinfected with a 1:10 dilution of household bleach disinfectant (5.25% - 6.15%) after each diaper change 换尿布的地方更换尿布后须用消毒液(消毒液如家用漂白剂(5.25% - 6.15%)与水的稀 释比例为1:10)进行清洁与消毒 Potty chair (Use is discouraged due to high risk of contamination) is cleaned and disinfected\* immediately after each use 儿童座便器(由于高污染风险而不鼓励使用)使用后须立即进行清洁与消毒\* Milk bottles are cleaned and sterilised using the steriliser immediately after each use 奶瓶使用后须立即用消毒器进行清洁与消毒 Highchair trays are cleaned and sanitised\*\* before and after each use 托盘高脚椅使用之前和之后须进行清洁与消毒\*\* Cloth bibs are cleaned and sanitised\*\* after each use 围兜使用后须进行清洁与消毒\*\* Plastic mouthed toys/Toys containinated by body fluids (e.g. Saliva) are cleaned and disinfected with antiseptic wipes after each use 塑料咬嘴玩具/受体液(例如唾液)污染的玩具使用后须用消毒湿巾进行清洁与消毒 Diaper trash cans are lined with plastic bags and emptied at least twice a day or once it is full 尿布垃圾桶装满时须立即清空或每日至少清空两次并确保尿布垃圾桶内装有塑料袋 Pacifiers (only reserved for use by one child) are cleaned and sanitised\*\* at least once a day 安抚奶嘴(只保留一个孩童使用)须每日至少进行一次清洁与消毒\*\* Surfaces often touched by diapered children (e.g. Low shelves, door knobs) are cleaned and disinfected\* at least once a day 对尿布儿童频繁接触的表面(例如低架子、门把手)须每日至少进行一次清洁与消毒\* Cots and cot mattresses are washed with detergent in a washing machine at least once a week or before use by another child 婴儿床和婴儿床垫须每周或在其他孩子使用之前放入洗衣机中用洗涤剂至少进行一次 清洗

<sup>\*</sup> Disinfection can be done with a 1:50 dilution of household bleach disinfectant (5.25% - 6.15%) 可以用消毒液(消毒液如家用漂白剂(5.25% - 6.15%)与水的稀释比例为 1:50)进行消毒

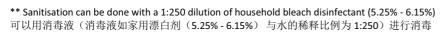






Preschool Hygiene Checklist of Cleaning Tasks (Kitchen) 学前教育中心清洗职务卫生检查表(厨房)		Tick if done 完成后打勾
Cutlery (e.g. Spoons, forks) is cleaned and sanitised** after use		
餐具(例如汤匙、叉子)使用后须进行清洁与消毒**	TTł	
Countertops are cleaned and sanitised** after use		
厨房桌面使用后须进行清洁与消毒**		
Kitchen cabinets and their handles are cleaned and disinfected* at least once a day		
厨柜及其拉手须每日至少进行一次清洁与消毒*		
The kitchen is checked for signs of pest infestation (e.g. Rat or cockroach droppings) at		
least once a day		
每日至少检查一次有害生物滋生的迹象(例如老鼠或蟑螂粪便)		
Trash bins are lined with plastic bags and emptied at least once a day		
垃圾桶须每日至少清空一次并确保垃圾桶内装有塑料袋		
Frequently touched surfaces (e.g. Fridge handles, water taps) are cleaned and		
disinfected* at least once a day		
对频繁接触的表面(例如冰箱把手、水龙头))须每日至少进行一次清洁与消毒*		
The floor is cleaned and sanitised** at least once a day		
地板须每日至少进行一次清洁与消毒**		
Soap and dish washing detergent dispensers are cleaned, disinfected* and replenished at		
least once a day and are in working condition		
洗手液和洗碗精容器须每日至少进行一次清洁,消毒*和装满并确保完好无损		
Fridge shelves and storage compartments are cleaned and sanitised** at least once a		
week		
冰箱搁架与抽屉须每周至少进行一次清洁与消毒**		
The kitchen is checked for expired food or chipped crockery and these are removed to		
prevent bacteria accumulation in cracks at least once a week.		
每周至少检查一次并清除过期的食物或碎裂的餐具,以避免细菌在裂缝中积聚		
Appropriate hand dry facilities (e.g. Single use disposable paper towels) are installed near		
the kitchen sink and in working condition	PASEO	
厨房水槽附近须安装适当的干手设施(例如一次性纸巾)并确保完好无损		
A set of colour-coded cleaning equipment (e.g. Cloths, pails, gloves) is provided and	П	
utilised only for the kitchen (no other areas allowed) to prevent cross contamination		
厨房(其它地方禁止使用)采用颜色分制的清洁设备(例如布、提桶、手套),以		
避免交叉感染		

<sup>\*</sup> Disinfection can be done with a 1:50 dilution of household bleach disinfectant (5.25% - 6.15%) 可以用消毒液(消毒液如家用漂白剂(5.25% - 6.15%)与水的稀释比例为 1:50)进行消毒







Preschool Hygiene Checklist of Cleaning Tasks (Toilet) 学前教育中心清洗职务卫生检查表(厕所)					
HAND-WASH AREA(洗手区)		完成后打勾			
Water taps are cleaned and disinfected* at least twice a day and are in working					
condition					
水龙头须每日至少清洁与消毒*两次并确保完好无损	8				
Hand soap dispenser is cleaned, disinfected* and replenished at least twice a day and is	A				
in working condition					
洗手液容器须每日至少清洁、消毒*和装满两次并确保完好无损					
Hand dry facilities (e.g. Hand dryer, paper towels) installed near the sink are cleaned					
and disinfected* at least twice a day and are in working condition	PASEO				
洗手盆附近已安装的干手设施(例如干手器、纸巾)须每日至少清洁与消毒*两次					
并确保完好无损					
Sink is cleaned and disinfected* at least twice a day and is in working condition (i.e. Not	C				
choked; draining well)					
洗手盆须每日至少清洁与消毒*两次并确保完好无损(没有堵塞;排水良好)					
Vanity top is cleaned and disinfected* at least twice a day and is dry	-				
洗手台须每日至少清洁与消毒*两次并保持干爽	near 100 puntung				
WATER CLOSET (WC) (盥洗室)					
Cubicle door is cleaned and disinfected* at least twice a day					
厕所隔间门须每日至少清洁与消毒*两次	<b>,</b>				
Door lock and hook are cleaned and disinfected* at least twice a day and are intact	لے				
门锁和门钩须每日至少清洁与消毒*两次并确保完好无损					
Toilet bowl seat and cover are cleaned and disinfected* at least twice a day and are dry					
and intact					
马桶座和马桶盖须每日至少清洁与消毒*两次并保持干爽且完好无损					
WC flush is cleaned and disinfected* at least twice a day and is intact and in working					
condition	( <i>)</i> /				
冲水按钮须每日至少清洁与消毒*两次并确保完好无损					
Toilet paper dispenser is cleaned, disinfected* and replenished at least twice a day and					
in working condition					
厕纸架须每日至少清洁、消毒*和装满厕纸两次并确保完好无损					





Sanitary bin (For ladies only) is emptied, cleaned and disinfected\* at least twice a day and is intact and lined with plastic bag 卫生箱(仅限女士)须每日至少清空、清洁和消毒\*两次并确保完好无损且装有塑 料袋 Urinal flush is cleaned and disinfected\* at least twice a day and is in working condition 小便池冲水器须每日至少清洁与消毒\*两次并确保完好无损 Urinals/toilet bowls/gully traps are cleaned and disinfected\* at least twice a day and are not choked 小便池/马桶/隔水沟须每日至少清洁与消毒\*两次并确保没有堵塞 GENERAL AREAS(其它) The floor is cleaned and disinfected\* at least twice a day 地板须每日至少清洁与消毒\*两次 The walls and wall tiles are cleaned and disinfected\* at least once a week 墙壁和墙砖须每周至少进行一次清洁与消毒\* The ceiling is cleaned and disinfected\* at least once a month 天花板须每月至少进行一次清洁与消毒\* The lightings are cleaned at least once a month and are in working condition 电灯须每月至少进行一次清洁并确保完好无损 The toilet environment has no odour and no clutter 确保厕所周围没有异味和没有杂物 The litter bins are emptied, cleaned and disinfected\* at least twice a day and are intact and lined with plastic bags 垃圾箱须每日至少清空、清洁和消毒\*两次并确保完好无损且装有塑料袋 The ventilation vents/fans are wiped clean at least once a week and are in working condition 通风孔/风扇须每周至少进行一次清洁并确保完好无损





#### **ANNEX B**

#### **HAPPY TOILETS @ PRESCHOOLS PROGRAMME**

#### **Introduction**

The Happy Toilets @ Preschools Programme (HTPP) was launched by then Parliamentary Secretary for Ministry of Social and Family Development (MSF) Ms Low Yen Ling on 3 February 2015. It is a holistic programme, renewable annually, aims at encouraging preschools to achieve the highest accreditation of completing the three phases on Design, Maintenance and Education within a six-month period. To encourage and recognise sustained achievement, preschools will be accredited with the Platinum Award if they achieve the highest accreditation for three consecutive years.

#### **Grading System**

To resonate better with parents, teachers and preschoolers, a simple grading system will be employed for preschools participating in the programme.

A plaque with the Happy Toilet logo will be presented to each preschool upon completion of the three phases of the Happy Toilet @ Preschool Programme. The three phases are:

- Design phase
   All toilets meeting the minimum standard equivalent to the 3-star rating of the commercial Happy Toilet Programme.
- 2. Maintenance phase On-site training for caretakers and housekeepers on dos and don'ts of preschool and toilet cleaning
- 3. Education phase
  Hygiene talks/activities for preschoolers and hygiene workshops for teachers or
  hygiene talks for parents/quardians

A 'thumbs up' icon will be displayed to determine the completion of a phase of the Happy Toilets @ Preschool programme.



#### **ANNEX C**

#### LOO (Let's Observe Ourselves) Awards

#### **Scope**

All efforts made by an organisation and individual in promoting and enhancing the standard of restroom cleanliness will be taken into account in the selection of recipients for the awards.

#### **Eligibility**

The LOO Awards is open to all organisations and individuals in Singapore.

#### **LOO Awards Categories**

There are three (3) LOO Awards categories open for nominations: Organisation, Cleaning Industry and Individual.

- Organisations are awarded n the following categories:
  - 1. Private Sector/Public Sector
  - 2. Tertiary Institution
- Cleaning Industry is awarded in the following categories:
  - 1. Cleaning Service Provider
  - 2. Restroom Cleaning Attendant
- <u>Individuals</u> are awarded in the following categories:
  - 1. Private/Public sector individual
  - 2. Youth (secondary and above)
  - 3. LOO Kidz (primary)

The following categories are not open for nominations.

- Best Happy Toilets are awarded in the following categories:
  - 1. Coffee Shop
  - 2. Food Court
  - 3. Market and Food Centre
  - 4. Public Transport
  - 5. Shopping Centre
  - 6. Happy Toilet of the Year
- <u>Preschools and schools</u> are awarded under Happy Toilets @ Preschools Programme and STAR (Sustaining Toilets As Restrooms) Awards Programme respectively.

### **ORGANISATION**

S/N	Recipient	Туре	Description of Achievements
1	SMRT Trains Ltd	Private Sector	More than 70 MRT stations certified as Happy Toilets
			Adoption of smart technology to increase productivity

### **CLEANING INDUSTRY**

S/N	Recipient	Туре	Description of Achievements
2	A-Force Maintenance Pte Ltd	Cleaning Service Provider	<ul> <li>More than 60 MRT train stations accredited 4 or 5-star Happy Toilets</li> <li>70 percent of its 600 cleaning attendants trained in WSQ environmental cleaning</li> <li>Accredited National Environment Agency's Clean Mark Silver Award</li> </ul>
3	Mdm Kamisah Binte Said Mobaruk <apsn katong="" school=""></apsn>	Restroom Cleaning Attendant	<ul> <li>15 years of cleaning experience</li> <li>Completed 6 WSQ courses in environmental cleaning including washroom cleaning</li> <li>Maintained toilets at APSN Katong School which was awarded Platinum STAR award under the STAR (Sustaining Toilets As Restrooms) Awards Programme</li> </ul>
4	Mdm Wong Choon Lian <chang pte<br="" seng="" services="">Ltd&gt;</chang>		<ul> <li>4 years of cleaning experience</li> <li>Maintained 4-star Happy Toilets at Sembawang Hills Food Centre</li> <li>Completed 3 WSQ courses in environmental cleaning including washroom cleaning</li> </ul>
5	Mr Tan Cheng Kwee <clean (1995)="" city="" ltd="" pte=""></clean>	Restroom Cleaning Attendant	<ul> <li>5 years of cleaning experience</li> <li>Maintained 5-star Happy Toilets in Sentosa Island</li> <li>Completed 6 WSQ courses in environmental cleaning including washroom cleaning</li> </ul>

6	Mr Wong Fah <clean ltd="" pte="" solutions=""></clean>		<ul> <li>8 years of cleaning experience</li> <li>Completed 1 WSQ course in environmental cleaning</li> <li>Maintained toilets at Bukit View Primary School which was awarded Platinum STAR award under the STAR (Sustaining Toilets As Restrooms) Awards Programme</li> </ul>
7	Mdm Woo Sow Teng <chang pte<br="" seng="" services="">Ltd&gt;</chang>		<ul> <li>3 years of cleaning experience</li> <li>Maintained 4-star Happy Toilets at Bukit Timah Market &amp; Food Centre</li> <li>Completed 2 WSQ courses in environmental cleaning including washroom cleaning</li> </ul>
8	Mdm Tham Yoke Ying <iss facility="" ltd="" pte="" services=""></iss>	Restroom Cleaning	<ul> <li>19 years of cleaning experience</li> <li>Maintained toilets at Suntec office tower</li> <li>Completed 2 WSQ courses in environmental cleaning</li> </ul>
9	Mdm Liu Xiu Hua <little (punggol)="" footprints="" schoolhouse=""></little>	Attendant	<ul> <li>2 years of cleaning experience</li> <li>Completed on-site training conducted by the Restroom Association (Singapore)</li> <li>Preschool accredited with Early Childhood Development Agency's Singapore Preschool Accreditation Framework and three thumbs-up accreditation under the Happy Toilets @ Preschools programme</li> </ul>
10	Mdm Chua Hui Tee <ls 2="" ltd="" pte="" services=""></ls>		<ul> <li>30 years of cleaning experience</li> <li>Completed 6 WSQ courses in environmental cleaning including washroom cleaning</li> <li>Maintained toilets at Horizon Primary School which was awarded Platinum STAR award under the STAR (Sustaining Toilets As Restrooms) Awards Programme</li> </ul>
11	Mdm Chua Lee Kee <ls 2="" ltd="" pte="" services=""></ls>		<ul> <li>7 years of cleaning experience</li> <li>Completed 2 WSQ course in environmental cleaning</li> </ul>

		Maintained toilets at Horizon Primary School which was awarded Platinum STAR award under the STAR (Sustaining Toilets As Restrooms) Awards Programme
12	Mdm Kho Siew Kheng <ls 2="" ltd="" pte="" services=""></ls>	18 years of cleaning experience
		Completed 6 NSRS/WSQ courses in environmental cleaning including washroom cleaning
		Maintained toilets at Horizon Primary School which was awarded Platinum STAR award under the STAR (Sustaining Toilets As Restrooms) Awards Programme
13	Mdm Rositah Binte Nisan <ls 2="" ltd="" pte="" services=""></ls>	11 years of cleaning experience
		Completed 3 NSRS/WSQ courses in environmental cleaning including washroom cleaning
		Maintained toilets at Horizon Primary School which was awarded Platinum STAR award under the STAR (Sustaining Toilets As Restrooms) Awards Programme
14	Ms Padiliah Binte Abdullah <pcf preschool<="" sparkletots="" td=""><td>9 years of cleaning experience</td></pcf>	9 years of cleaning experience
	@ Canberra Blk 337>	Completed on-site training conducted by the Restroom Association (Singapore)
		Preschool accredited with Early Childhood Development Agency's Singapore Preschool Accreditation Framework and Platinum Award for achieving three thumbs-up accreditation under the Happy Toilets @ Preschools programme from 2018-2020.
15	Ms Yurnery Binte Abdul Rahman	7 years of cleaning experience
	<pcf 337="" @="" blk="" canberra="" preschool="" sparkletots=""></pcf>	Completed on-site training conducted by the Restroom Association (Singapore)
		Preschool accredited with Early Childhood Development Agency's Singapore Preschool Accreditation Framework and Platinum Award for achieving three thumbs-up accreditation under the Happy Toilets @ Preschools programme from 2018-2020.

16	Mrs Lim Geok Mong <ramky cleantech="" services<br="">Pte Ltd&gt;</ramky>		<ul> <li>5 years of cleaning experience</li> <li>Maintained toilets at Changi Airport</li> <li>Completed 3 WSQ courses in environmental cleaning</li> </ul>
17	Mdm Rufidah Binte Mahmood <ramky cleantech="" services<br="">Pte Ltd&gt;</ramky>		<ul> <li>13 years of cleaning experience</li> <li>Maintained toilets at Changi Airport</li> <li>Completed 4 NSRS/WSQ courses in environmental cleaning including washroom cleaning</li> </ul>
18	Mdm Sha Wai Yoong <ramky cleantech="" services<br="">Pte Ltd&gt;</ramky>		<ul> <li>13 years of cleaning experience</li> <li>Maintained toilets at Changi Airport</li> <li>Completed 4 NSRS/WSQ courses in environmental cleaning including washroom cleaning</li> </ul>
19	Mr Tan Ching Siang <ramky cleantech="" services<br="">Pte Ltd&gt;</ramky>	Restroom Cleaning Attendant	<ul> <li>18 years of cleaning experience</li> <li>Maintained toilets at Changi Airport</li> <li>Completed 4 NSRS/WSQ courses in environmental cleaning including washroom cleaning</li> </ul>
20	Mr Tan Jong Liang <ramky cleantech="" services<br="">Pte Ltd&gt;</ramky>		<ul> <li>15 years of cleaning experience</li> <li>Maintained toilets at PLQ Mall</li> <li>Completed 2 WSQ courses in environmental cleaning</li> </ul>
21	Mdm Tan Siew Lang <ramky cleantech="" services<br="">Pte Ltd&gt;</ramky>		<ul> <li>15 years of cleaning experience</li> <li>Maintained toilets at PLQ Mall</li> <li>Completed 1 WSQ course in environmental cleaning</li> </ul>
22	Mr Wong Ah Ngow <transquest &="" co<br="" supplies="">Pte Ltd&gt;</transquest>		<ul> <li>7 years of cleaning experience</li> <li>Maintained 4-star Happy Toilets at Circle Line MRT stations</li> <li>Completed 10 WSQ courses in environmental cleaning including washroom cleaning</li> </ul>

### **INDIVIDUAL**

S/N	Recipient	Туре	Occupation / Designation	Description of Achievements
23	Mr Lim Yi Cheng Jorgen	LOO Kidz	Student, Bukit View Primary School	<ul> <li>Student Management Ambassador who led and guide his class in cleaning duties</li> <li>Active member who prepared script and participated in video sharing presentation on good restroom etiquette to Primary one pupils</li> <li>Created poster for school toilet display to encourage and remind pupils to use their restroom properly</li> </ul>
24	Ms Patil Prisha Gurunath		Student, Park View Primary School	<ul> <li>Undertook restroom assessments and provided feedback to the school to improve the standard of the restrooms</li> <li>Designed and conceptualised Covid-19 posters for display in restrooms</li> <li>Undertook cleaning tasks of common areas as part of the Values in Action project.</li> <li>Shared good restroom etiquette with the school during assembly</li> </ul>
25	Ms Afreen Aishah Binti Muneeruddeen		Student, West Wood Primary School	<ul> <li>Participated in video production of good restroom etiquette to encourage pupils to keep the restrooms clean</li> <li>Created poster to promote clean restrooms</li> </ul>

### **BEST HAPPY TOILET**

The following toilets under the Happy Toilet Programme (HTP) are awarded for achieving the highest scores in terms of cleanliness, maintenance, effectiveness, user satisfaction, design and bonus features.

S/N	Recipient	Туре	Star Rating	Score	Remarks
26	Kopitiam - National University Hospital On the Ridge	Food Court	5-Star	98 / 108	Selected among 17 HTP food courts
27	Marsiling Mall Hawker Centre	Market & Food Centre	5-Star	99 / 108	Selected among 49 HTP market & food centres
28	Bukit Panjang Integrated Transport Hub	Public Transport	5-Star	99 / 108	Selected among 163 HTP public transport hubs & stations
29	Yishun Integrated Transport Hub	Public Transport	5-Star	99 / 108	Selected among 163 HTP public transport hubs & stations
30	The Shoppes at Marina Bay Sands, Zone 3 Basement 1	Shopping Centre	6-Star	104 / 108	Selected among 330 Happy Toilets at 40 Shopping Centres
31	The Shoppes at Marina Bay Sands, Zone 3 Basement 1	Happy Toilet of the Year	6-Star	104 / 108	Selected among 1416 Happy Toilets islandwide

### PLATINUM HAPPY TOILET PRESCHOOLS (IN ALPHABETICAL ORDER)

S/N	Recipient	Remarks	
32	Agape Child Care (Choa Chu Kang)	Preschools awarded the highest Three Thumbs-up accreditation for three consecutive years under the Happy Toilets @ Preschool Programme for completing all of the following three phases:  1. Design phase - All toilets	
33	Bright Sparks Childcare		
34	My First Skool @ Blk 459 Jurong West St 41	meeting the minimum standard equivalent to the 3-star rating of the commercial Happy Toilet Programme.	
35	PCF Sparkletots Preschool @ Canberra Blk 337	Maintenance phase - On-site training for caretakers and housekeepers on dos and don'ts of preschool and	
36	PCF Sparkletots Preschool @ Chua Chu Kang Blk 3	restroom cleaning  3. Education phase - Hygiene talks/activities for preschoolers and hygiene workshops for	
37	PCF Sparkletots Preschool @ Pioneer Blk 694	teachers or hygiene talks for parents/guardians	

### PLATINUM & GOLD STAR SCHOOLS (IN ALPHABETICAL ORDER)

S/N	Recipient	Remarks	
Gold STAR Schools		Schools are awarded the highest Gold STAR accreditation under the STAR	
38	Bendemeer Primary School	(Sustaining Toilets As Restrooms) Awards Programme when they comple all three phases.	
39	Convent of the Holy Infant Jesus (CHIJ) Kellock	Schools with Gold STAR accreditation for	
Platinum STAR Schools		three consecutive years are awarded the Platinum STAR.	
40	APSN Katong School	The three phases are as follows:	
41	Bedok Green Primary School	Education & Awareness - Assembly talks for students and workshops for students assigned to take up any of	
42	Bukit View Primary School	the following projects: - Decorating / enhancing the washrooms	
43	CHIJ Our Lady Queen of Peace	- Cleaning attendants' appreciation activities	
44	Concord Primary School	<ul> <li>Creating educational/awareness</li> <li>material for an exhibition</li> <li>Conducting surveys or case studies</li> </ul>	
45	Fern Green Primary School	- Creating videos or web content - Inspecting their own washrooms and providing feedback	
46	Horizon Primary School	- Holding assembly talks in school or at other establishments	
47	Northland Primary School	Maintenance & Service - Checking the qualifications and cleaning	
48	North Spring Primary School	routines of all cleaning attendants to ensure they are trained and to conduct training for those who are	
49	Park View Primary School	not. 3. Design & Standards - All toilets	
50	Qihua Primary School	meeting the minimum standard equivalent to the 3-star rating of the	
51	Waterway Primary School	commercial Happy Toilet Programme.	